



| Fee Structure for Non-Profit Education (NPE) | |
|---|----------------------|
| Kindergarten Through Grade 12 / Before 6pm on School Days | |
| Contact Community Schools to determine your user group category. Phone: 919-850-1924, Fax: 919-850-8981, Website: cs.wcpss.net | |
| INSIDE FACILITIES FEES | |
| Minimum two hour usage per space, per day, continuous time | |
| Space | Fees Per Hour |
| Auditorium | \$22.00 |
| Band Room (only) | \$ 8.50 |
| Band w/auditorium | \$ 6.00 |
| Cafeteria (kitchen not available) | \$13.00 |
| Choral Room (only) | \$ 8.50 |
| Choral Room w/auditorium | \$ 6.00 |
| Concessions (only) | N/A |
| Concessions w/auditorium or gym | N/A |
| Classroom (only) Charge covers utility usage minimums | \$ 8.50 |
| Classroom Minimum space rental requirements apply | \$ 4.50 |
| Computer Lab (not available) | N/A |
| Dance Room (only) | \$ 8.50 |
| Dance Room w/auditorium | \$ 6.00 |
| Gym (no locker rooms) | \$27.89 |
| Locker Room – only (each) | \$ 8.50 |
| Locker Room w/gym (each) | \$ 4.50 |
| Media Center (not available) | N/A |
| Multi-Purpose Room/meetings | \$14.00 |
| Multi-Purpose Room/sports | \$11.00 |
| Restroom –only (each) | \$ 4.50 |

Fees Effective: March 19, 2002
Document Revised: February 1, 2007

OTHER FEES:

Processing fee is \$35.00

Change fee is \$35.00 each

Invoicing fee is \$35.00 per invoice

Late fee is \$35.00 or 10% of invoice, whichever is greater

Staff fees (Facility Supervisor, Custodian, and Staff Technician) for all user groups, including WCPSS, are \$20.00 per hour per person

Student Technician fee, if available, is \$10.00 per hour

Equipment fees – See Equipment fee structure

Cancellation Policy: Event must be cancelled 15 business days prior to event date or full payment is due



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| OUTSIDE FACILITIES FEES | |
| Minimum two hour usage per space, per day, continuous time **Field Maintenance In-Kind Request Form is required to be considered for in-kind rate | |
| Space | Fees Per Hour |
| Baseball Field | \$6.00/hr + maintenance** OR \$20.00 |
| Concessions - stadium | N/A |
| Field Lights (also listed on Equipment List) | \$30.00 |
| Football Field (only) -- High School | N/A |
| Football Field Stadium – High School (w/restrooms/concessions/press box- press box does not incl. equip) | N/A |
| Football Field - Middle School | \$22.00/hour or \$4.00/day-requires 180/240 school day rental |
| Locker Room (each) | \$8.50 |
| Multi-Purpose Field | \$22.00/hour or \$4.00/day-requires 180/240 school day rental |
| Open Play Area - Elementary | \$8.00/hour or \$2.00/day-requires 180/240 school day rental |
| Parking Lot (only) | \$100.00/day |
| Playground - Elementary | \$8.00/hour or \$2.00/day-requires 180/240 school day rental |
| Press box | N/A |
| Restroom (each) | \$8.50 |
| Soccer Field | \$22.00/hour or \$4.00/day-requires 180/240 school day rental |
| Softball Field | \$6.00/hr + maintenance** OR \$20.00 |
| Tennis Court (each) | N/A |
| Track | \$6.00 |

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