



Fee Structure for Profit Booster Club (PBC) School Club, Booster Club Camps and Clinics	
Contact Community Schools to determine your user group category. Phone: 919-850-1924, Fax: 919-850-8981, Website: cs.wcpss.net	
INSIDE FACILITIES FEES Minimum two hour usage per space, per day, continuous time	
Space	Fees Per Hour
Auditorium	\$40.00
Band Room (only)	\$15.00
Band w/auditorium	\$10.50
Cafeteria (kitchen not available)	\$30.00
Choral Room (only)	\$15.00
Choral w/auditorium	\$10.50
Classroom (only) Charge covers utility usage minimums	\$15.00
Classroom Minimum space rental requirements apply	\$ 8.50
Computer Lab (not available)	N/A
Concessions (only)	\$15.00
Concessions w/auditorium or gym	\$ 8.50
Dance Room (only)	\$15.00
Dance Room w/auditorium	\$10.50
Gym (no locker room)	\$50.00
Locker Room – only (each)	\$15.00
Locker Room w/gym (each)	\$ 8.50
Media Center (not available)	N/A
Multi-Purpose Room/meetings	\$25.00
Multi-Purpose Room/sports	\$25.00
Restroom – only (each)	\$ 8.50

Fees Effective: March 19, 2002
Document Revised: February 1, 2007

OTHER FEES:

Processing fee is \$35.00

Change fee is \$35.00 each

Invoicing fee is \$35.00 per invoice

Late fee is \$35.00 or 10% of invoice, whichever is greater.

Operations fee is \$35.00 per day (utilities) for weekends, holidays, or when school is not scheduled

Staff fees (Facility Supervisor, Custodian, and Staff Technician) for all user groups, including WCPSS, are \$20.00 per hour per person

Student Technician fee, if available, is \$10.00 per hour

Equipment fees – See Equipment fee structure

Cancellation Policy: Event must be cancelled 15 business days prior to event date or full payment is due



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OUTSIDE FACILITIES FEES	
Minimum two hour usage per space, per day, continuous time	
**Field Maintenance In-Kind Request Form is required with application to be considered for in-kind rate	
Space	Fees Per Hour
Baseball Field	\$10.00/hr + maintenance** or \$42.50
Concessions - stadium	\$17.00
Field Lights (also listed on Equipment List)	\$30.00
Football Field (only) - High School	\$10.00/hr + maintenance** or \$61.00
Football Field Stadium – High School (w/restrooms/concessions/press box- press box does not incl. equip)	\$61.00/hr + maintenance** or \$121.00
Open Play Area - Elementary	\$15.00
Football Field - Middle School	\$10.00/hr + maintenance** or \$27.50
Locker Room (each)	\$15.00
Multi-Purpose Field	\$10.00/hr + maintenance** or \$27.50
Parking Lot (only)	\$200.00/day
Playground - Elementary	\$15.00
Press box	\$17.00
Restroom (each)	\$17.00
Soccer Field	\$10.00/hr + maintenance** or \$27.50
Softball Field	\$10.00/hr + maintenance** or \$42.50
Tennis Court (each)	\$4.00
Track	\$10.00/hr + maintenance** or \$30.00

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- Staff fees (Facility Supervisor, Custodian, and Staff Technician) for all user groups, including WCPSS, are \$20.00 per hour per person
- Student Technician fee, if available, is \$10.00 per hour
- Equipment fees – See Equipment fee structure
- Cancellation Policy: Event must be cancelled 15 business days prior to event date or full payment is due
- **Field Maintenance In-Kind Request Form is required to be considered for in-kind rate